



Town Hall, High Street, Corsham, Wiltshire SN13 0EZ

Tel: 01249 702130

Email: towncouncil@corsham.gov.uk

www.corsham.gov.uk

25 July 2024

To: All Members of the Property and Amenities Committee: Councillors S Abbott, H Belcher OBE, N Brakspear, J Brook, T Ellis, G McCaffrey, J Robertson, G Ward and R Williams.

All other Members of the Council for information.

Dear Councillor

The next meeting of the Property and Amenities Committee will be held in the Town Hall on Wednesday 31 July 2024 commencing at 7pm.

Yours sincerely

David J Martin
CHIEF EXECUTIVE

Press and Public – To observe the meeting online or take part in Agenda Item 2 - Public Question Time and Petitions, please click [here](#) or email dmartin@corsham.gov.uk for instructions.

AGENDA

1. Apologies.
2. Public Question Time and Petitions.
3. Declarations of Interest.

To receive any Declaration(s) of Interest under Corsham Town Council's Code of Conduct issued in accordance with the Localism Act 2011.

4. Matters Arising from the Minutes of the Property and Amenities Committee meeting held on 29 May 2024 – *for information only*.
5. Pockeridge Road Play Areas (*Minute P&A 07/24 and others*): To receive an update on the refurbishment of both play areas – *for information*.

6. Park Place Allotments. To receive an update on work to deliver the allotments at Park Place. A draft specification for the construction of the allotments is **attached** – *for information/comment*.
7. Emergency Plan (*Minute P&A 23/22 and others*): To consider and approve an updated Emergency Plan (**copy attached**). The Plan has been amended to account for changes in personnel / responsibilities and to take account of Emergency Contact Hubs: a new initiative from Wiltshire and Swindon Prepared – *for information/decision*.
8. Review of Street Cleaning and Litter Picking Services. To receive an update on the ongoing review of Street Cleaning and Litter Picking being undertaken by the grounds team and office staff and to consider approving the lease of a Maxwind Pedestrian Sweeper (image and technical specification **attached**) in order for the Town Council to conduct a trial of its' effectiveness – *for information/decision*.
9. Update on Local Highway Improvement Group Issues (*Minute P&A 08/24 and others*): To receive an update on LHFIG issues, including:
 - A4 Pedestrian Improvements – Requests for pedestrian improvements at several locations (Middlewick Lane, Hare & Hounds, Woodlands and Field Houses) have been amalgamated into one project. A topographical survey has taken place and highways officers have started working on designs ahead of a potential substantive bid in 2024/25. The LHFIG have agreed to contribute £2,126.96 towards this. The Town Council is asked to consider contributing £4,873.04 towards the project (substantive bids require a minimum of £7,000 from the locality).
 - Potley Lane – Congestion and Speeding. The Committee had previously allocated up to £725 towards a 20mph speed limit assessment. Due to rising costs the Committee is now asked to consider contributing an additional £50 - £775 in total.
 - Corsham Waiting Restrictions – Batch 2 (Park Lane, Pickwick Road, Freestone Way, Potley Lane & Corsham Estate – **copies attached**). The Committee had previously allocated up to £1,012 towards these waiting restrictions. Due to rising costs the Committee is now asked to consider contributing an additional £125 - £1,137 in total.
10. Requests for Highway Improvements and Traffic Surveys (*Minute P&A 09/24 and others*): To consider whether to support the following requests:
 - Tramways – Request for parking restrictions (**copy attached**).
 - Hatton Way – Request for double yellow lines (**copy attached**).
 - Pound Pill - Request to extend the proposed 20mph across the railway bridge (**copy attached**).
 - Request to improve the Easton Lane traffic free route between Corsham and Chippenham (**copy attached**).
11. Traffic Regulation Order. To note the waiting restrictions at Beechfield Road, Eldridge Place, Hatton Way, Ludmead Road, Meriton Avenue, Moor Barton, Priory Street, A4 Bath Road, Lacock Road, Priory Street and South Street (**copy attached**) which came into force on 1 July – *for information*.
12. Update on the Speed Indicator Devices and AutoSpeedWatch (*Minute P&A 12/24 and others*): A report setting out the information collected by the Speed Indicator Devices is **attached** – *for information*.

13. Proposed Wayleave Agreements. To consider two proposed wayleave agreements from BT Openreach (**copies attached**) to place fibre nodes on both the Town Hall and Arnold house. Town Council staff have begun enquiries with the Conservation Team at Wiltshire Council to see whether there are any listed building / planning restrictions – *for information/comment*.
14. Annual Grit Bin Audit. Each year the Town Council undertakes an inspection of the c.37 Wiltshire Council grit bins in the parish to ascertain, ahead of the winter, which bins need topping up and if any need replacement / repair – *volunteers sought*.
15. Annual Site Visits. The Annual Site Visits are due to take place on 20 and 27 August. The Committee will receive an update on arrangements – *for information*.