



Town Hall, High Street, Corsham, Wiltshire SN13 0EZ

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19 September 2024

To: All Members of the Property and Amenities Committee: Councillors S Abbott, H Belcher OBE, N Brakspear, J Brook, T Ellis, G McCaffrey, J Robertson, G Ward and R Williams.

All other Members of the Council for information.

Dear Councillor

The next meeting of the Property and Amenities Committee will be held in the Town Hall on Wednesday 25 September 2024 commencing at 7pm.

Yours sincerely

David J Martin
CHIEF EXECUTIVE

Press and Public – To observe the meeting online or take part in Agenda Item 2 - Public Question Time and Petitions, please click [here](#) or email dmartin@corsham.gov.uk for instructions.

AGENDA

1. Apologies.
2. Public Question Time and Petitions.
3. Declarations of Interest.

To receive any Declaration(s) of Interest under Corsham Town Council's Code of Conduct issued in accordance with the Localism Act 2011.

4. Matters Arising from the Minutes of the Property and Amenities Committee meeting held on 31 July 2024 – *for information only*.
5. Springfield Skate Park (*Minute P&A 34/22 and others*): Since the last update on the skate park project, a group of local skaters have formed a community group – the Corsham Skatepark Project. The group has a governing document and a bank account and has begun work to

raise funds for a new skate park. The group has been carrying out a wide variety of fundraising in the community including a raffle with prizes donated by local businesses (which raised £1,183), organising a 'Skate Jam' at the Springfield Campus scheduled for Saturday 21 September, setting up a GoFundMe page, participating in local events such as the street fair and dog show at Springfield Rec and putting collection boxes in shops and businesses throughout the town. The group have managed to generate quite a bit of momentum in their fundraising and are showing that there is a genuine demand for a new skatepark amongst the skaters in the town.

At the Property and Amenities Committee on 19 July 2023, Councillors received an update on the project as well as information on current methods of procurement for modern skateparks. The Committee agreed to undertake a 'tender up front' in order to secure a specialist skatepark contractor to design a new skatepark, to obtain outside funding and to secure planning permission before entering into a contract to construct a new skatepark. Work on a specification to select a skatepark contractor is now underway. An excerpt from Skateboard GB's Design and Development Guidance is **attached** for information. The new design is likely to need more space, reducing the area remaining for other activities at the recreation ground. Whilst the area required is unknown yet, it is suggested that the hard surfaced area of the skate park may double.

The potential for funding a new skatepark has been discussed by the Council's Strategic Planning Working Group. At the meeting on 6 September 2023, the Working Group considered the capital programme and future funding. The Working Group anticipates allocating half of the expected £350,000 cost of the project (£175,000) from Town Council funds. Whilst no funding was allocated in the current year budget, the DRAFT 2025/26 and 2026/27 budgets include the Town Council's contribution. This figure and timing may get adjusted depending on overall Council priorities.

Recommendations

- i) That the Property and Amenities Committee supports allocating additional space within Springfield Recreation Ground to accommodate a new skatepark.
 - ii) The Committee appoints up to three Councillors to assist with the procurement process for a new skatepark.
6. Emergency Hubs (*Minute P&A 23/24 and others*): At the Property and Amenities Committee meeting held on 31 July, Councillors approved an updated Emergency Plan but stated that they would like to consider Wiltshire and Swindon Prepared's new Emergency Hubs initiative at a future meeting. Information on the Emergency Hubs is **attached**. Emergency Hubs are intended to be community-run spaces where residents can find warmth and shelter, welfare provision and information during emergencies. Corsham Town Hall and Gastard Village Hall had already been suggested at potential hubs, but Wiltshire and Swindon Prepared would like four or five hubs to cover the community – *for discussion/decision*.
7. Update on Local Highway Improvement Group Issues (*Minute P&A 25/24 and others*): To receive an update on LHFIFG issues – *for information*.
8. Requests for Highway Improvements and Traffic Surveys (*Minute P&A 26/24 and others*): To consider whether to support the following requests:
- Cross Keys – Request to change traffic light algorithm/waiting times (**copy attached**).
 - Bradford Road – Request for bus shelters (**copy attached**).
 - Bradford Road – Request for a 20mph speed limit outside houses on Bradford Road (**copy attached**).
 - Priory Street – Request for bus stop road markings (**copy attached**).

- B3353 Prospect – Request for speed indicator devices to be stationed on the B3353 (**copy attached**).
 - Velly Hill, Gastard – Request for double yellow lines (**copy attached**).
 - Greenhill, Neston – Request for a mirror to aid visibility (**copy attached**).
 - The Linleys – Request for hedge trimming, warning signs and a 20mph speed limit (**copy attached**).
 - Tramways – Request for Parking Restrictions (**copy attached**) – this request was deferred from the last meeting in order to seek advice from the emergency services and refuse companies on accessing Tramways.
9. Update on the Speed Indicator Devices and AutoSpeedWatch (*Minute P&A 12/24 and others*): A report setting out the information collected by the Speed Indicator Devices is **attached** – *for information*.
10. Town Transport Plan Update – Work on the Town Transport Plan, which forms part of the Town Council’s Strategic Plan, is underway. Consultants, Urban Foresight, have been appointed to develop the Plan in consultation with a wide range of key stakeholders. The brief was developed with the Town Transport Plan Working Group and in consultation with Wiltshire Council. The draft programme of activity is attached - *for information and comment*.
11. Annual Site Visits. To receive an update on the annual site visits that took place on 20 and 27 August – *for information*.