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16 January 2025

To: All Members of the Property and Amenities Committee: Councillors S Abbott, H Belcher OBE, N Brakspear, J Brook, T Ellis, G McCaffrey, J Robertson, G Ward and R Williams.

All other Members of the Council for information.

Dear Councillor

The next meeting of the Property and Amenities Committee will be held in the Town Hall on Wednesday 22 January 2025 commencing at 7pm.

Yours sincerely

David J Martin  
CHIEF EXECUTIVE

Press and Public – To observe the meeting online or take part in Agenda Item 2 - Public Question Time and Petitions, please click [here](#) or email [dmartin@corsham.gov.uk](mailto:dmartin@corsham.gov.uk) for instructions.

## AGENDA

1. Apologies.
2. Public Question Time and Petitions.
3. Declarations of Interest.

To receive any Declaration(s) of Interest under Corsham Town Council's Code of Conduct issued in accordance with the Localism Act 2011.

4. Matters Arising from the Minutes of the Property and Amenities Committee meeting held on 27 November 2024 – *for information only*.

5. Park Place Allotments (*Minute P&A 49/24 and others*): To receive an update on works to deliver the new allotments – *for information*.
6. Asset Management Plan Update (*Minute P&A 76/23 and others*): To receive an update on works to Arnold House and the Town Hall – *for information*.
7. Bus Shelter Cleaning and Maintenance: To receive an update on efforts to improve the state of the town's bus shelters – *for information*.
8. Update on Local Highway Improvement Group Issues (*Minute P&A 50/24 and others*): To receive an update on LHFIG issues arising from the LHFIG meeting on 15 January – *for information/decision*.
9. Requests for Highway Improvements and Traffic Surveys (*Minute P&A 52/24 and others*): To consider whether to support the following requests:
  - Cross Keys – Request for low kerbing or a low bund of some type to prevent property flooding (**copy attached**).
  - Leafield Industrial Estate – Request for zebra crossings at Leafield Way and Edinburgh Way (**copy attached**).
10. Update on the Speed Indicator Devices and AutoSpeedWatch (*Minute P&A 54/24 and others*): A report setting out the information collected by the Speed Indicator Devices is **to follow** – *for information*.
11. A Town Transport Plan for Corsham (*Minute P&A 48/24 and others*): To receive an update on the Town Transport Plan for Corsham (Draft copy **to follow**) – *for discussion*.
12. Local Transport Plan 4 (LTP4): Wiltshire Council are in the process of developing a new Local Transport Plan and at present conducting consultation on a draft Plan. The draft Plan, which contains a core strategy, place-based sub-strategies and strategies relating to strategic transport, electric vehicle infrastructure, freight and parking, can be found here: [Have Your Say Today - Wiltshire Local Transport Plan 2025 - Commonplace](#)  
The Committee is invited to consider whether the Town Council should submit a response to the draft plan – *for discussion/decision*.