

Town Hall, High Street, Corsham, Wiltshire SN13 0EZ

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4 February 2025

Dear Councillor

You are hereby summoned to attend the Council Meeting to be held at the Town Hall on Monday 10 February 2025 at 7.00pm.

Please would members of the Accounts Sub-committee arrive by 6.40pm.

Yours sincerely



David J Martin
CHIEF EXECUTIVE

Press and Public – To observe the meeting online or take part in Agenda Item 2 - Public Question Time and Petitions, please click [here](#) or email dmartin@corsham.gov.uk for instructions.

AGENDA

1. Apologies.
2. Public Question Time and Petitions.
3. Declarations of Interest.

To receive any Declaration(s) of Interest under Corsham Town Council's Code of Conduct issued in accordance with the Localism Act 2011.

4. Minutes of the Council Meeting held on 13 January 2025 – *attached*.
5. Matters Arising from the above Minutes – *for information only*.
6. Policing and Community Safety – To consider policing and community safety issues – *for information and comment*.

7. Chair's Announcements.
8. Correspondence –
 - i) As mentioned in Members Information Sheet Nos. 587 and 588 (*to follow*) – *to note*.
 - ii) Late correspondence – *to note*.
9. Reports from Council representatives appointed to outside bodies.
10. Minutes of the Council (Planning) Meeting held on 8 January 2025 – *attached*.
11. Matters Arising from the above Minutes – *for information only*.
12. Minutes of the Community Services Committee Meeting held on 15 January 2025 – *attached*.
13. Matters Arising from the above Minutes – *for information only*.
14. Minutes of the Property and Amenities Committee Meeting held on 22 January 2025 – *attached*.
15. Matters Arising from the above Minutes – *for information only*.
16. Minutes of the Council (Planning) Meeting held on 29 January 2025 – *attached*.
17. Matters Arising from the above Minutes – *for information only*.
18. Minutes of the Neighbourhood Plan Delivery and Monitoring Group Meeting held on 16 January 2025 – *attached*.
19. Matters Arising from the above Minutes – *for information only*.
20. Minutes of the Corsham Youth Council Meeting held on 27 January 2025 (*attached*) – *to note*.
21. Draft Calendar of Meetings 2025/26 – the draft calendar of meetings is attached – *for approval*.
22. Community Awards – The deadline for nominations for this year's Community Awards is Friday 14 March. We have received one nomination to date. The scheme is being promoted and it would be helpful if Town Councillors could encourage residents to nominate suitable candidates or complete nominations themselves. Councillors and staff are not eligible for an award – *support requested*.
23. Vacancies on Committees, Other Groups and Outside Bodies – As a result of the Councillor vacancy, there are opportunities to fill the current vacancies which are:

Community Services Committee – one vacancy
Finance and Administration Committee – one vacancy
Strategic Planning Working Group – one vacancy
Workshop Task Group – one vacancy

If any Councillor would like to fulfil any of the above roles, they can be appointed at the Council meeting – *for consideration*.

24. Issues for Corsham Area Board Consideration (*Various Minutes*) – This regular agenda item asks the Town Council to identify issues for Area Board consideration and receive a Wiltshire Councillor update on key points covered at Corsham Area Board meetings – *for discussion*.
25. Authorisation of cheques and payments – A list will be available at the meeting.

A Meeting of the Accounts Sub-committee will take place at 6.40pm.

The Methuen (Town) Hall meeting will take place immediately after the Council meeting.