

**Town Hall, High Street, Corsham, Wiltshire SN13 0EZ**

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5 November 2024

Dear Councillor

You are hereby summoned to attend the Council Meeting to be held at Corsham Town Hall on Monday 11 November 2024 at 7.00pm.

Please would members of the Accounts Sub-committee arrive by 6.40pm.

Yours sincerely



David J Martin  
CHIEF EXECUTIVE

Press and Public – To observe the meeting online or take part in Agenda Item 2 - Public Question Time and Petitions, please click [here](#) or email [dmartin@corsham.gov.uk](mailto:dmartin@corsham.gov.uk) for instructions.

### **AGENDA**

1. Apologies.
2. Public Question Time and Petitions.
3. Declarations of Interest.  
  
To receive any Declaration(s) of Interest under Corsham Town Council's Code of Conduct issued in accordance with the Localism Act 2011.
4. Minutes of the Council Meeting held on 14 October 2024 – *attached*.
5. Matters Arising from the above Minutes – *for information only*.
6. Policing and Community Safety – To consider policing and community safety issues – *for information and comment*.
7. Chair's Announcements.

8. Correspondence –
  - i) As mentioned in Members Information Sheet Nos. 581 and 582 – *to note.*
  - ii) Late correspondence – *to note.*
9. Reports from Council representatives appointed to outside bodies.
10. Minutes of the Finance and Administration Committee Meeting held on 23 October 2024 – *attached.*
11. Matters Arising from the above Minutes – *for information only.*
12. Minutes of the Council (Planning) Meeting held on 30 October 2024 – *attached.*
13. Matters Arising from the above Minutes – *for information only.*
14. Minutes of the Community Services Committee Meeting held on 6 November 2024 – *to follow.*
15. Matters Arising from the above Minutes – *for information only.*
16. Enabling Remote Attendance and Proxy Voting at Local Authority Meetings (*Ministry of Housing, Communities and Local Government (MHCLG) Consultation*) - Government is consulting on introducing powers for local authority members to apply to the relevant authority for a dispensation to attend formal council meetings remotely and vote by proxy in certain circumstances. If the legislation changes it would apply to town and parish councils. The consultation closes on 19 December 2024. Responses are invited from councils, individual Councillors, members of the public and local government representative organisations.

The online survey is *attached* and available here:

<https://consult.communities.gov.uk/local-government-standards-and-conduct/remote-attendance-and-proxy-voting/consultation/subpage.2024-10-22.4587630148/>.

The National Association of Local Councils (NALC) and the Society of Local Council Clerks (SLCC) welcome the announcement regarding remote council meetings. Their position regarding proxy voting is unclear as it may throw up concerns, such as pre-determination.

It is recommended that the Town Council responds to the consultation and that individual Councillors also respond should they wish to do so – *for consideration.*

17. Corsham Area Board Issues (*Various Minutes*) – This regular agenda item asks the Town Council to identify issues for Area Board consideration and receive a Wiltshire Councillor update on key points covered at Corsham Area Board meetings – *for discussion.*
18. Authorisation of cheques and payments – A list will be available at the meeting.

**A Meeting of the Accounts Sub-committee will take place at 6.40pm.**

**The Methuen (Town) Hall meeting will take place immediately after the Council meeting.**