

Town Hall, High Street, Corsham, Wiltshire SN13 0EZ

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3 December 2024

Dear Councillor

You are hereby summoned to attend the Council Meeting to be held at Corsham Town Hall on Monday 9 December 2024 at 7.00pm.

Please would members of the Accounts Sub-committee arrive by 6.40pm.

Yours sincerely



David J Martin
CHIEF EXECUTIVE

Press and Public – To observe the meeting online or take part in Agenda Item 2 - Public Question Time and Petitions, please click [here](#) or email dmartin@corsham.gov.uk for instructions.

AGENDA

1. Apologies.
2. Public Question Time and Petitions.
3. Declarations of Interest.

To receive any Declaration(s) of Interest under Corsham Town Council's Code of Conduct issued in accordance with the Localism Act 2011.
4. Minutes of the Council Meeting held on 11 November 2024 – *attached*.
5. Matters Arising from the above Minutes – *for information only*.
6. Policing and Community Safety – To consider policing and community safety issues – *for information and comment*.
7. Chair's Announcements.

8. Correspondence –
 - i) As mentioned in Members Information Sheet Nos. 583 and 584 – *to note*.
 - ii) Late correspondence – *to note*.
9. Reports from Council representatives appointed to outside bodies.
10. Minutes of the Council (Planning) Meeting held on 20 November 2024 – *attached*.
11. Matters Arising from the above Minutes – *for information only*.
12. Minutes of the Property and Amenities Committee Meeting held on 27 November 2024 – *attached*.
13. Matters Arising from the above Minutes – *for information only*.
14. Minutes of the Council (Planning) Meeting held on 4 December 2024 – *to follow*.
15. Matters Arising from the above Minutes – *for information only*.
16. Minutes of the Neighbourhood Plan Delivery and Monitoring Group Meeting held on 14 November 2024 – *attached*.
17. Matters Arising from the above Minutes – *for information only*.
18. Minutes of the Corsham Youth Council Meeting held on 25 November 2024 (*attached*) – *to note*.
19. Community Awards 2025 – The Community Awards Panel members met on 29 November to review arrangements for the 2025 Awards Scheme. There will be minor changes, including emphasis on attracting a wide age range of nominees. The awards scheme will be launched in January in the Council Newsletter and have a closing date of early March 2025 – *for information and comment*.
20. Positive Conduct Equals Positive Democracy Charter, Wiltshire Council (*Minute 142/24*) – Further to the Town Council adopting a new Code of Conduct at its October Council meeting, Councillors are asked to consider signing the Positive Conduct Equals Positive Democracy Charter produced by Wiltshire Council. This can be beneficial in the run up to the 2025 local elections. Wiltshire Council is supporting local Councillors and Clerks/Chief Executives to help Wiltshire be the leading county on promoting positive conduct and democracy.

Details, including a toolkit are available here:

[https://www.wiltshire.gov.uk/media/9477/Positive-Conduct-equals-Positive-Democracy-Toolkit/pdf/Positive Conduct Equals Positive Democracy Toolkit.pdf?m=1657200651497](https://www.wiltshire.gov.uk/media/9477/Positive-Conduct-equals-Positive-Democracy-Toolkit/pdf/Positive%20Conduct%20Equals%20Positive%20Democracy%20Toolkit.pdf?m=1657200651497).

Wiltshire Council encourages local Councillors and Clerks/Chief Executives to sign up to its Positive Conduct Equals Positive Democracy Charter, to show their support and commitment to being a positive conduct ambassador in their role and embodying and promoting high standards in public life – *for consideration*.

21. Corsham Area Board Issues (*Various Minutes*) – This regular agenda item asks the Town Council to identify issues for Area Board consideration and receive a Wiltshire Councillor update on key points covered at Corsham Area Board meetings – *for discussion*.
22. Authorisation of cheques and payments – A list will be available at the meeting.

A Meeting of the Accounts Sub-committee will take place at 6.40pm.

The Methuen (Town) Hall meeting will take place immediately after the Council meeting.

The Chair invites you to stay after the meetings for Christmas drinks and refreshments provided in conjunction with Fairtrade Corsham.