

Minutes of the Council Meeting held at the Town Hall on Monday 10 February 2025

Present Councillor A Brown (Chair)
Councillors S Abbott, H Belcher OBE, J Brook, N Farmer, R Hopkinson,
D Jarman, A Mackie, R Munn, G Ward and A White

In Attendance Mrs K Gilby (Finance and Planning Officer)
D Martin (Chief Executive)

In Attendance Online T Bush, T Ellis and G McCaffery

209/24 Apologies

Apologies had been received from Councillors J Robertson, A Thomas and L Waugh.

210/24 Public Question Time and Petitions

There were none.

211/24 Declarations of Interest

To receive any Declaration(s) of Interest under Corsham Town Council's Code of Conduct issued in accordance with the Localism Act 2011.

There were none.

212/24 Minutes of the Council Meeting held on 13 January 2025

Resolved

That the Minutes be approved as a true record and signed by the Chair.

213/24 Matters Arising from the above Minutes

There were no matters arising.

214/24 Policing and Community Safety

Sgt Tripp was unable to attend the meeting but sent the following report:

The Neighbourhood Policing Team had carried out 31 engagements in the previous month. These included visiting Regis School to talk about social media and staying safe online. PCSO Redmond and DC Gollidge had visited Souper Friday at the Baptist Church to talk to local residents and visited Corsham Rugby Club during the Sunday morning training session to engage with young people.

Five Ring Doorbell Cameras had been supplied and fitted to the properties of vulnerable local residents by the Wiltshire Bobby Van.

Local police incidents included: one local male was convicted at Bristol Magistrates Court for drink driving and had been given a three-year ban; one female from the Bath area had been arrested and charged with drink driving; a local male appeared at Salisbury Magistrates Court for breach of a closure order at an address in Corsham.

Chippenham Special Police Constables had been offered an extra 45 hours of proactive operational policing on 25 January, as part of a Day of Action, covering Corsham, Calne and Chippenham. This included foot patrols (including on Corsham High Street), speed checks, licence checks and vehicle construction and use offences. 67 vehicles were stopped throughout the day across the area, including three drivers in Park Lane who were given words of advice for speeding.

215/24 Chair's Announcements

On 22 January the Chair attended Neston Over 60's Club to talk about integration into the community.

On 27 January the Chair attended the MOD Community Liaison Panel meeting.

On 29 January the Chair attended the Business Breakfast event. He reported that it had been well attended and very successful.

On 31 January the Chairs and Mayors of Wiltshire had attended an online meeting organised by the Wiltshire Association of Local Councils.

The Chair reported that he had attended the Springfield Campus Library Warm and Safe Wiltshire event and promoted the Age-friendly survey.

The Chair highlighted the appeal for the 10,000 knitted remembrance poppies required for a poppy cascade at St Bartholomew's Church.

216/24 Correspondence

- i) Members Information Sheet Nos. 587 and 588 were noted.
- ii) Late correspondence – there was none.

217/24 Reports from Council representatives appointed to outside bodies

Councillor White reported that the Walking Festival brochure was almost ready to print.

Councillor Jarman had attended and reported that the Business Breakfast had been a success and that 45 businesses had attended. The next meeting would be on 14 May at Wadswick Green.

Councillor Roberton reported the first Corsham Climate Action working party of the year would be at The Pound Community Garden on 1 March from 2-4pm, and then on the first Saturday of each month until November.

Councillor Roberton reported that Fairtrade Corsham was looking for new volunteers.

Councillor Hopkinson reported that the Corsham 10k was in need of volunteers for the event.

218/24 Minutes of the Council (Planning) Meeting held on 8 January 2025

Resolved

That the Minutes be approved as a true record and signed by the Chair.

219/24 Matters Arising from the above Minutes

There were none.

220/24 Minutes of the Community Services Committee Meeting held on 15 January 2025

Resolved

That the Minutes be approved as a true record and signed by the Chair.

221/24 Matters Arising from the above Minutes

There were none.

222/24 Minutes of the Property and Amenities Committee Meeting held on 22 January 2025

Resolved

That the Minutes be approved as a true record and signed by the Chair.

223/24 Matters Arising from the above Minutes

There were none.

224/24 Minutes of the Council (Planning) Meeting held on 29 January 2025

Resolved

That the Minutes be approved as a true record and signed by the Chair.

225/24 Matters Arising from the above Minutes

There were none.

226/24 Minutes of the Neighbourhood Plan Delivery and Monitoring Group Meeting held on 16 January 2025

Resolved

That the Minutes be approved as a true record.

227/24 Matters Arising from the above Minutes

There were none.

228/24 Minutes of the Corsham Youth Council Meeting held on 27 January 2025

The Minutes were noted.

229/24 Draft Calendar of Meetings 2025/26

The draft Calendar of Meetings was considered.

Resolved

That the Calendar of Meetings for 2025/26 be approved.

230/24 Community Awards

The deadline for nominations for the annual Community Awards was 14 March. Councillors were encouraged promote the scheme to residents to nominate suitable candidates or, complete nominations themselves.

231/24 Vacancies on Committees, Other Groups and Outside Bodies

Further to the previous meeting there were opportunities to fill the remaining vacancies on committees, other groups and outside bodies.

None of the vacancies were filled.

232/24 Issues for Corsham Area Board Consideration (*Various Minutes*)

This regular agenda item asks the Town Council to identify issues for Area Board consideration and receive a Wiltshire Councillor update on key points covered at Corsham Area Board meetings. No new issues were identified.

The next Area Board meeting would be on 20 February at the Town Hall.

233/24 Authorisation of cheques and payments

Online Banking Payments

Name	Amount
Salaries & Payments - CTC Staff	£31,898.60
Wiltshire Pension Fund - Pension Contributions for February	£10,733.59
HMRC - Tax & NI for January	£10,402.41
Methuen Hall Trust - Hire of Council Chamber and Town Hall for February	£650.00
Simply Sweepers - Street Sweeping zones 3 and 4	£1,516.07
Wiltshire Council - Room Hire at Digital Mansion Corsham for Planning and Pre-Planning on 29 January 2025	£100.00
Newsquest - Advertising	£175.20
Corsham Print - Winter Newsletter Design/Print, Playground Signs	£1,208.00
Avon Ecology - Ecology Advice for Installation of Animal Boxes	£200.00
The Corsham Bookshop - 6 x Copies of Witchstone Ghosts Book for Local Schools Project	£35.96
Defib Store Ltd - Replacement Battery for Brook Drive Defib	£258.00

The Rise Trust - 4th Quarterly Instalment for Detached Youth Work	£3,987.50
Corsham Hardware - Items for Environmental Projects and Grounds Team Consumables	£394.73
Workwear Express - PPE and Uniform for Grounds Team	£220.56
Tudor Environmental - Roundup Herbicide 10 Litres	£118.80
Auditing Solutions - 2nd Interim Internal Audit	£612.00
Brooks Smith Gallery - Corsham Map Amendments	£240.00
Travis Perkins - Spray Hose, Mortar, Plyboard for Cemetery, Parts, Topsoil, Rawlbolt	£253.10
Amazon - Paper Cups and Plates for Events, Radar Keys	£59.32
Open Blue - 11 Open Blue Bus Visits	£1,100.00
Corsham Patios and Fencing - Fencing Repairs at Ladbrook Lane Cemetery and new gate and post at Priory Cross Allotments, Gate to the rear of Arnold House	£2,503.20
Greenbarnes Ltd - Noticeboard for Park Place Allotments	£1,469.04
Ideverde - Grounds Maintenance, Mowing at Park Lane and Public Convenience Cleaning	£4,485.60
Urban Foresight - Transport Plan Final Instalment	£6,000.00
J H Jones - Gravedigging x 3	£1,500.00
Rialtas - Data Report Training	£84.00
TSSC - Chainsaw PPE	£309.86
M B Bells - Works at Arnold House	£2,601.18
Hardwick and Sons - Christmas Trees	£260.00
Milk and Tweed - Web Support and Hosting	£396.00
Corsham Stationery - Poppy Leaflets	£75.00
Wanna Face Paint - Facepainting at Taste of Corsham/Street Fair	£526.50
T Waldron - 1st stage plasterwork at Arnold House	£7,800.00
Emorsgate Seeds - Wildflower Seeds	£374.40
No 3 The Deli - Business Breakfast Catering	£270.00
Screwfix - Safety Boots	£37.99
Genpower Ltd - Woodchipper	£1,799.99
Your Wiltshire - February Advert	£78.00
Earthcare Garden Design - Moxham's-Wyvern House Hedge 50% payment	£7,736.40
My Skills for Life - First Aid for Eco Fair and Taste of Corsham	£702.00
Jenny Hulme - Facilitating Business Breakfast	£125.00
Wiltshire Council - Advertising Finance and Planning Officer Position	£193.20
C and C Tree Services - Tree Work at Pockeridge and Moor Park	£5,352.00
Corsham Area Heritage and Information Centre - Contribution to Electricity Bill at A/H	£689.23
Cheque	
Petty Cash	£236.90
Charge Card	
SLCC Enterprises - CiLCA Webinar	£90.00
Ashridge Trees - Hedge Plants for Springfield and Coppershell	£123.95
Ashridge Trees - Pear Tree for Meriton	£57.78
Garden and Hire Supplies - Brushcutter Blade	£15.18
Ark Wildlife - Nails for bird and Bat boxes	£34.75

Great Western Railway - Train Ticket for Conference	£124.00
Electric Point -	£38.78
EuroOffice – Hand soap and Plasters	£15.32
Ashridge Trees - Hazel Nut Trees for Neston	£129.80
Toolstation - Tools	£293.09

Grants

Music and Motherhood	£2,000.00
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Sub total **£112,691.98**

Cheques/Internet Banking Paid Outside of Meeting

Greenway Training Limited - Chainsaw Course	£630.00
Sam Turner & Sons Ltd - Heavy Duty Chainsaw Boots and Braces	£132.26

Payments Made by Direct Debit/Standing Order

West Mercia Energy - Guide Hut Electricity December	£91.38
West Mercia Energy - Electricity for Public Conveniences December	£69.49
UK Fuels - Fuel for Work Vehicles	£341.19
Hills Waste - Waste collection and skip exchange	£1,429.65
SGW Payroll - Monthly Payroll Processing x2	£117.12
Peninsula - Monthly HR/Health & Safety Advice/Face2Face HR	£2,494.72
Onecom - Monthly IT and Telephone Support	no invoices received
Vodafone - One Net Mobile Telephones	£331.50
Vodafone - Additional Monthly Invoice	£171.47
SSE - Electricity for Skatepark Lighting October, November, December	£376.86
SSE - CCTV Electricity	£26.15
PWLB - Cemetery Loan	£3,709.94
Viking Direct - Stationery	£96.40
Mainstream Digital - Line rental	£64.80
SUB TOTAL	£10,082.93

TOTAL **£122,774.91**

Resolved

That the cheques and transfers be authorised for payment.

The meeting commenced at 7.00pm and closed at 7.37pm. There were no members of the public present.

CHAIR

DATE