

Minutes of the Council Meeting held at the Town Hall on Monday 12 August 2024

Present Councillor A Brown (Chair)
Councillors S Abbott, H Belcher OBE, N Brakspear, J Brook, T Ellis,
N Farmer, R Hopkinson, A Mackie, R Munn, J Roberton, A Thomas,
G Ward and A White

In Attendance Mrs M Jones (Head of Finance & Administration)
D Martin (Chief Executive)
Sgt M Tripp (Wiltshire Police)

79/24 Apologies

Apologies had been received from Councillors T Bush, D Jarman, A Jones,
G McCaffery and R Williams.

80/24 Public Question Time and Petitions

There were none.

81/24 Declarations of Interest

To receive any Declaration(s) of Interest under Corsham Town Council's Code of
Conduct issued in accordance with the Localism Act 2011.

There were none.

82/24 Minutes of the Council Meeting held on 8 July 2024

Resolved

That the Minutes be approved as a true record and signed by the Chair.

83/24 Matters Arising from the above Minutes

There were no matters arising.

84/24 Policing and Community Safety

Sgt Tripp gave the following report:

Since July the local policing team had conducted 48 public engagements within the community. These included Corsham Creative Market, Air Ambulance Dog Show at Springfield Recreation Ground and Corsham Cricket Club youth event.

Recent incidents included: one male jailed for shoplifting incidents at the Co-op; two males arrested after failing to stop for Police and driving whilst unfit due to drugs and drinking; keyless car thefts, one in Neston and one in Lacock; two Corsham males arrested for disposing of waste illegally.

Speed checks had been carried out on Park Lane.

Councillor Robertson updated Councillors on her role as a Special Constable.

85/24 Corsham Tapestry Project Presentation

Edward Barrett and Jane Cox gave a presentation and answered questions regarding the Tapestry Project being undertaken by Corsham Civic Society.

They explained the challenges they were facing in trying to find a location for the tapestry due to its size. They also informed Councillors of the work they had done so far and that they were also looking for funding for the project.

86/24 Chair's Announcements

The Chair, along with the Chief Executive and other Councillors, visited the Sir George Dowty statue at Glebe Farm in Lower Stanton St Quinton.

The Chair informed Councillors that the Food Bank had recently delivered 87 food parcels to Corsham residents.

The Chair informed Councillors that the government had cancelled funding for the Restoring Your Railways scheme which was where the bid for Corsham Station had been submitted. At the Town Team meeting on 9 August, the group had discussed next steps, which included writing to the Transport Secretary to request a review of the scheme.

The Chair and Chief Executive were meeting with Sarah Gibson MP on 13 August. Corsham railway station would be an agenda item.

87/24 Correspondence

- i) Members Information Sheet Nos. 574, 575 and 576 were noted.
- ii) Late correspondence – there was none.

88/24 Reports from Council representatives appointed to outside bodies

Councillor Thomas had attended a Rural Services Network meeting.

Councillor Farmer had met with Russ Tunney from The Pound Arts Trust. It had been a positive meeting and Mr Tunney had thanked the Town Council for its ongoing support.

Councillor Robertson reminded Councillors that Patrick Kaberia Muthaura, a Fairtrade Kenyan tea farmer, would be visiting Corsham from 11 to 14 September. Councillors were invited to a Fairtrade evening at the Town Hall on 13 September. Formal invitations would follow.

Councillor Robertson informed Councillors that the Corsham Climate Action Walk and Butterfly Picnic had gone very well at Beechfield Nature Area on 23 July.

89/24 Minutes of the Council (Planning) Meeting held on 17 July 2024

Resolved

That the Minutes be approved as a true record and signed by the Chair.

90/24 Matters arising from the above Minutes

There were none.

91/24 Minutes of the Community Services Committee Meeting held on 24 July 2024

Resolved

That the Minutes be approved as a true record and signed by the Chair.

92/24 Matters Arising from the above Minutes

There were none.

93/24 Minutes of the Property and Amenities Committee Meeting held on 31 July 2024

Resolved

That the Minutes be approved as a true record and signed by the Chair.

94/24 Matters Arising from the above Minutes

There were none.

95/24 Minutes of the Council (Planning) Meeting held on 7 August 2024

Resolved

That the Minutes be approved as a true record and signed by the Chair.

96/24 Matters arising from the above Minutes

There were none.

97/24 Minutes of the Corsham Youth Council Meeting held on 8 July 2024

The Minutes were noted.

98/24 Accounts Sub-Committee Vacancy (*Minutes 46/24 and others*)

Further to the previous Council Meeting on 8 July there was still an opportunity to fill the remaining vacancy on the Accounts Sub-Committee (reserve).

Resolved

That Councillor Abbott be appointed to the Accounts Sub-Committee (reserve) for the remainder of the Council year.

99/24 Council Vacancy, Corsham Pickwick Ward (*Minute 75/24*)

There was currently one Town Councillor vacancy, which was for Corsham Pickwick Ward. As no election had been called, the vacancy could be filled by co-option. The vacancy had been advertised and one application had been received from Lucian Waugh.

Resolved

That Lucian Waugh be co-opted as a Town Councillor for Corsham Pickwick Ward.

100/24 Issues for Corsham Area Board Consideration (*Various Minutes*)

Further to previous meetings, this regular agenda item asks the Town Council to identify issues for Area Board consideration. There were no new issues.

101/24 Authorisation of cheques and payments

Salaries & Payments - CTC Staff	£29,950.69
Wiltshire Pension Fund - Pension Contributions for August	£10,108.01
HMRC - Tax & NI for August	£9,800.68
Methuen Hall Trust - Hire of Council Chamber and Town Hall for August	£530.00
Corsham Print - Summer Newsletter Printing and Delivery, Advert Artwork, Skate Park Banners, Beechfield Nature Sign	£1,241.00
Alfreshco Paints - Spray Paint for Brunel Shed Design	£500.79
West Country Tree Services Ltd - Emergency Tree Work at Springfield Recreation	£1,260.00
Amazon - Tent Pegs, Table Cloth Clips for Events, Number Plate for Bowser, EV Charger, Bike Helmet, Floor Mats for Kangoo Van	£280.76
My Skills for Life - Emergency First Aid at Work DM, Medical Cover for Street Fair	£453.00
Screwfix - 3 x Safety Footwear for Grounds Team	£138.97
Wiltshire Council - Room Hire at Springfield for Storytown Workshop, Recruitment Advertising	£450.00
Fawns Playtime - Balance Beam Including Fixings	£216.79

The Helping Hand Company - Litter Picker Accessories	£14.58	
Simply Sweepers - Street Sweeping Zone 1 and 2	£1,592.16	
Corsham Tyre Service Ltd - Supply and Fit Tyre for WV68 OVO	£119.88	
Anthony Oxley - Saturday Summer Busking 13.7.24	£50.00	
Charles Saunders - 1,000 x Black Bags	£227.88	
Langley Nurseries - Summer Bedding Plants and Compost	£440.72	
Olivia Thorndale - Busking	£50.00	
Idverde - Public Convenience Cleaning	£1,184.29	
Historic Towns and Villages Forum - Annual Subscription	£100.00	
Haine and Smith - Eye Examination - GF	£29.95	
Leafield Environmental Ltd - Ground Fixing Kits for Litter Bins	£32.40	
Wiltshire Tool Hire - Hire of Ride-On Mower	£200.00	
Station Road Garage - MOT Test and Quotation for Repairs	£144.60	
Newsquest - Advertising Free Parking/Visit Corsham in Gazette & Herald	£248.52	
Zurich Insurance - Insurance for New Electric Vehicle - Renault Kangoo Van	£888.86	
Community Heartbeat Trust - Replacement Defibrillator Pads	£76.74	
Janice Boswell - Summer Fete Prizes for Dog Show	£43.55	
Dragonfly Music - High Street Busking	£50.00	
A. T Graphics - Coach Tours UK Half Page Advert	£300.00	
West Wilts Magazine - Advertising Street Fair	£192.00	
Planks Dairies - Milk Deliveries to Town Hall in July	£46.05	
Terry Waldron - Fit New Drains and Manhole at the Back Arnold House and Re-lay Paving	£20,109.60	
Your Wiltshire - Advertising Summer Trails	£78.00	
St John Ambulance - First Aid Support at Summer fete	£178.20	
Neston News - Full Page Advert October to December	£100.00	
Workwear Express - Uniform for Grounds Team	£107.48	
Travis Perkins - Refuse Bulk Bags for Clearing Allotments, Fencing Pins, Line Marking Paints for Events, Bin and Noticeboard Refurbishment Items,	£308.69	
Prepared Media Ltd - 4 x Good Days Out Adverts in South West Times	£240.00	
Freddie Barr - High Street Busking 3.8.24	£50.00	
The Pound Arts Trust - Room Hire for CYC Meeting 8 July 2024	£80.00	
Milk and Tweed - Website Support and Hosting	£348.00	
Plug Me In - Installation of EV Charging Point at Guide Hut	£1,349.00	
The Rise Trust - Detached Youth Work Quarterly Payment	£3,987.50	
Media Clash Ltd - Advertising Corsham in Bath Life Magazine	£156.00	
Idverde - Grounds Maintenance Contract	£5,088.00	
Cheque		
Petty Cash	Carried over	
DVLA - Road Tax WV68 OVO	£335.00	7821
Charge Card x 2 Statements		
Organic Natural Paint - Flat 1 Kitchen	£104.50	
Eventbrite - Future of Neighbourhood Plans Webinar	£39.22	

123 Registration Ltd - Domain Name Renewals	£100.73
ABC Enamelling - 1 x Bin Refurbishment	£192.00
Same Day Plumbing - Public Toilets Trace Underground Water Leak	£495.00
Lime Survey - Active Travel Survey	£88.45

Grants

Stay Safe Initiative (Community Services)	£1,550.00
Sub total	£96,048.24

Cheques / Internet Banking Paid Outside of Meeting

John Bradshaw Ltd - Repairs to Electric Goupil Vehicle	£1,928.05
First Call Heating and Plumbing Solutions Ltd - Repairs to Public Conveniences	£5,000.00
James Creighton - PA System for Taste of Corsham	£450.00
Gigaclear - Cable Diversionary Work at Park Lane for Stone Trolley Plinth	£5,740.13
Fish Brothers Swindon Ltd - New Electric Vehicle	£27,359.80

Payments Made by Direct Debit/Standing Order

West Mercia Energy - Guide Hut Electricity	no invoice
West Mercia Energy - Electricity for Public Conveniences	£67.46
UK Fuels - Fuel for Work Vehicles	£501.41
Hills Waste - Refuse Collections, Skip Exchange, Bins Summer fete	£2,487.43
SGW Payroll - Monthly Payroll Processing	£56.64
Peninsula - Monthly HR and Health & Safety Advice	£460.72
Excalibur Bridge Solutions - Monthly IT and Telephone Support x two months	£2,078.12
Vodafone - One Net Mobile Telephones	£397.37
Viking - Stationery	£385.84
SSE - Electricity for Skatepark Lighting	£111.77
SSE - Mobile CCTV Electricity	£28.63
PWLB - Cemetery Loan	£3,709.94
Mainstream Digital - Quarterly Line Rental	£45.00
SUB TOTAL	£50,808.31

TOTAL	<u>£146,856.55</u>
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Resolved

That the cheques and transfers be authorised for payment.

The meeting commenced at 7.00pm and closed at 8pm. There were three members of the public present at the start of the meeting and one at the end.

CHAIR

DATE