

**Minutes of the Meeting of Corsham Town Council as Trustee of
The Methuen (Town) Hall Charity – Registration No. 222278
held at the Town Hall on Monday 10 March 2025**

Present Councillor A Brown (Chair)
Councillors S Abbott, H Belcher OBE, N Brakespear, J Brook, T Ellis,
N Farmer, R Hopkinson, D Jarman, A Mackie, G McCaffery, R Munn,
J Roberton, G Ward, A White and R Williams

In Attendance Mrs M Jones (Head of Finance and Administration)
D Martin (Chief Executive)

In Attendance Online T Bush

MH 51/24 Apologies

Apologies had been received from A Thomas and L Waugh

MH 52/24 Declarations of Interest

To receive any Declaration(s) of Interest under Corsham Town Council’s Code of Conduct issued in accordance with the Localism Act 2011.

There were none.

MH 53/24 Minutes of the Meeting of the Trustees held on 10 February 2025

Resolved

That the Minutes be approved as a true record and signed by the Chair.

MH 54/24 Matters Arising from the above Minutes

There were no matters arising.

MH 56/24 Authorisation of Cheques and Payments

Online Banking Payments

Name

Corsham Town Council - Town Hall Cleaning	£732.46
S Rees Industrial Cleaning Ltd - Town Hall Window Cleaning	£120.00

Charles Saunders - Toilet Paper and Toilet Cleaner	£42.57
Local Pages - Advertising Resident's Handbook	£343.86
AGM - Replace Isolation Valve on Pressurisation Tank	£635.54
Bath Piano Workshop - Piano Tuning	£60.00

Cheques

There were none

Sub-total **£1,934.43**

Cheques / IB Transfers Paid Outside of Meeting

There were none

Payments made by Direct Debit

Wiltshire Council - Non-Domestic Rates	£56.00
West Mercia Energy - Gas for January	£729.76
West Mercia Energy - Electricity for January	£551.66

Sub-total **£1,337.42**

TOTAL **£3,271.85**

Resolved

That the accounts be authorised for payment.

The meeting commenced at 7.50pm and closed at 7.51pm. There was one member of the public present.

CHAIR

DATE