

**Minutes of the Meeting of Corsham Town Council as Trustee of
The Methuen (Town) Hall Charity – Registration No. 222278
held at the Town Hall on Monday 11 June 2024**

Present Councillor A Brown (Chair)
Councillors S Abbott, J Brook, T Bush, R Hopkinson, D Jarman, A Jones,
G McCaffery, J Robertson, A Thomas, A White and R Williams

In Attendance Mrs M Jones (Head of Finance and Administration)
Mrs K Gilby (Finance and Planning Officer)

In Attendance Online Councillor N Farmer

MH 06/24 Apologies

Apologies were received from Councillors H Belcher OBE, T Ellis, R Munn
and G Ward.

MH 07/24 Declarations of Interest

To receive any Declaration(s) of Interest under Corsham Town Council's
Code of Conduct issued in accordance with the Localism Act 2011.

There were none.

MH 08/24 Minutes of the Meeting of the Trustees held on 13 May 2024

Resolved

That the Minutes be approved as a true record and signed by the Chair.

MH 09/24 Matters Arising from the above Minutes

There were no matters arising.

MH 10/24 Independent Examiners Report and Accounts for 2023/24.

Resolved

That the Independent Examiner's Report and accounts for 2023/24 be
approved.

MH 11/24

Authorisation of Cheques and Payments

Corsham Town Council - Town Hall Cleaning	£783.88
Alarms and Electrical - Replace Fire Alarm Control Panel	£1,530.00
Pickerings Ltd - Annual Payment for Lift Servicing	£331.01
Zurich Insurance - Annual Insurance Renewal	£3,010.00
Yarworth Heating Ltd - Supply and Fit New Taps in Gents Toilets	£245.96
M B Bells - Replace Emergency Light on Staircase in Town Hall	£370.26
Corsham Hardware - Caretakers Consumables	£12.96

Cheques

There were none

Sub-total **£6,284.07**

Cheques / IB Transfers Paid Outside of Meeting

Goughs Solicitors - Deed of Variation for Fire Escape £750.00

Payments made by Direct Debit

Wiltshire Council – Non-Domestic Rates £56.00
No
West Mercia Energy - Gas invoice
West Mercia Energy - Electricity £532.69

Sub-total **£1,338.69**

TOTAL **£7,622.76**

Resolved

That the accounts be authorised for payment.

The meeting commenced at 8.31pm and closed at 8.33pm. There were no members of the public present.

CHAIR

DATE