Corsham TOWN COUNCIL

**Minutes of the Meeting of Corsham Town Council as Trustee of
The Methuen (Town) Hall Charity – Registration No. 222278
held at the Town Hall on Monday 11 March 2024**

Present   Councillor H Belcher OBE (Chair)
Councillors S Abbott, N Brakspear, J Brook, A Brown, A Crockford,
T Ellis, R Hopkinson, D Jarman, A Jones, G McCaffery, J Roberton and
G Ward

In Attendance Mrs M Jones (Head of Finance and Administration)
D Martin (Chief Executive)

In Attendance Online Councillor T Bush

MH 53/23   Apologies

Apologies were received from N Farmer, A Thomas, A White and
R Williams.

MH 54/23   Declarations of Interest

To receive any Declaration(s) of Interest under Corsham Town Council's Code
of Conduct issued in accordance with the Localism Act 2011.

There were none.

MH 55/23   Minutes of the Meeting of the Trustees held on 12 February 2024

Resolved

That the Minutes be approved as a true record and signed by the Chair.

MH 56/23   Matters Arising from the above Minutes

There were no matters arising.

MH 57/23   Authorisation of Cheques and Payments

Corsham Town Council - Cleaning Town Hall	£727.84
Corsham Town Council - Transfer Money Paid into Methuen Hall Trust Account in Error	£420.00

Charles Saunders - Adjustment of Invoice 933094	£4.71
Charles Saunders - Caretakers Items	£65.85
M B Bells Ltd - New Water Heater in Main Office	£393.35
Local Pages - Advertising in Residents Handbook	£330.00
Yarworth Heating Ltd – Disconnect/Reconnect Kitchen Sink and Sundries	£297.69
Brunel Flooring Ltd - Remove and Dispose of Old Kitchen Flooring and Fit New	£1,656.29

Cheques
There were none

Sub-total	***£3,895.73***

Cheques / IB Transfers Paid Outside of Meeting
There were none

Payments made by Direct Debit

Wiltshire Council – Non-Domestic Rates	£55.00
West Mercia Energy - Gas	£1,333.01
West Mercia Energy - Electricity	£522.42
Sub-total	**£1,910.43**
TOTAL	**£5,806.16**

Resolved

That the accounts be authorised for payment.

The meeting commenced at 7.35pm and closed at 7.36pm. There was one member of the public present.

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CHAIR   DATE