

**Minutes of the Meeting of Corsham Town Council as Trustee of  
The Methuen (Town) Hall Charity – Registration No. 222278  
held at the Town Hall on Monday 11 November 2024**

**Present** Councillor A Brown (Chair)  
Councillors S Abbott, H Belcher OBE, N Brakspear, J Brook, T Ellis,  
R Hopkinson, A Jones, G McCaffery, J Robertson, L Waugh, A White and  
R Williams

**In Attendance** Mrs M Jones (Head of Finance and Administration)  
D Martin (Chief Executive)

**In Attendance Online** Councillor T Bush, A Mackie, R Munn and G Ward

**MH 31/24 Apologies**

Apologies had been received from Councillors N Farmer, D Jarman and  
A Thomas.

**MH 32/24 Declarations of Interest**

To receive any Declaration(s) of Interest under Corsham Town Council's  
Code of Conduct issued in accordance with the Localism Act 2011.

There were none.

**MH 33/24 Minutes of the Meeting of the Trustees held on 14 October 2024**

**Resolved**

That the Minutes be approved as a true record and signed by the Chair.

**MH 34/24 Matters Arising from the above Minutes**

There were no matters arising.

**MH 35/24 Authorisation of Cheques and Payments**

**Name**

Corsham Town Council - Town Hall Cleaning	£827.84
South West NHS Mental Health Partnership Trust – Hire Refund	£224.00

Ben's Gutters - Cleaning and Clearing the Town Hall Gutters	£1,188.00
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**Cheques**

There were none

<b>Sub-total</b>	<b>£2,239.84</b>
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**Cheques/IB Transfers Paid Outside of Meeting**

There were none

**Payments made by Direct Debit**

Wiltshire Council - Non-Domestic Rates	£56.00
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West Mercia Energy - Gas	£93.48
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West Mercia Energy - Electricity - October and November	£736.91
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Water2Business - Water Charges	£428.19
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<b>Sub-total</b>	<b>£1,314.58</b>
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<b>TOTAL</b>	<b><u>£3,554.42</u></b>
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**Resolved**

That the accounts be authorised for payment.

The meeting commenced at 8.35pm and closed at 8.36pm. There were no members of the public present.

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CHAIR

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DATE