

**Minutes of the Meeting of Corsham Town Council as Trustee of  
The Methuen (Town) Hall Charity – Registration No. 222278  
held at the Town Hall on Monday 12 February 2024**

**Present** Councillor H Belcher OBE (Chair)  
Councillors S Abbott, N Brakspear, J Brook, A Brown, T Bush, T Ellis,  
N Farmer, A Jones, G McCaffery, J Robertson

**In Attendance** Mrs M Jones (Head of Finance and Administration)  
D Martin (Chief Executive)

**In Attendance Online** Councillors G Ward and A White

**MH 48/23 Apologies**

Apologies were received from R Hopkinson, D Jarman, A Thomas and R Williams.

**MH 49/23 Declarations of Interest**

To receive any Declaration(s) of Interest under Corsham Town Council's Code of Conduct issued in accordance with the Localism Act 2011.

There were none.

**MH 50/23 Minutes of the Meeting of the Trustees held on 8 January 2024**

**Resolved**

That the Minutes be approved as a true record and signed by the Chair.

**MH 51/23 Matters Arising from the above Minutes**

There were no matters arising.

**MH 52/23 Authorisation of Cheques and Payments**

**Online Banking Payments**

**Name**

Corsham Town Council - Cleaning Town Hall

£742.24

AGM - Pressurisation Tank Annual Service	£359.32
PPL PRS - Music Licence for Town Hall	£587.51
Ultrawarm - Town Hall Heating Repair	£120.00
Cathedral Leasing - Hygiene Services	£198.11
Langley Nurseries - Window Boxes and Troughs for Town Hall	£230.40
Charles Saunders - Caretakers Items	£99.12
AMAC Window Cleaning - Town Hall Window Cleaning	£259.20

**Cheques**

There were none

**Sub-total** **£2,595.90**

**Cheques / IB Transfers Paid Outside of Meeting**

There were none

**Payments made by Direct Debit**

Wiltshire Council – Non-Domestic Rates	£55.00
West Mercia Energy - Gas	£829.62
West Mercia Energy - Electricity	£577.57

**Sub-total** **£1,462.19**

**TOTAL** **£4,058.09**

**Resolved**

That the accounts be authorised for payment.

The meeting commenced at 8.25pm and closed at 8.26pm. There was one member of the public present.

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CHAIR

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DATE