**Minutes of the Meeting of Corsham Town Council as Trustee of
The Methuen (Town) Hall Charity – Registration No. 222278
held at the Town Hall on Monday 13 January 2025**

Present

Councillor A Brown (Chair)
Councillors S Abbott, H Belcher OBE, N Brakspear, J Brook, T Bush,
T Ellis, N Farmer, R Hopkinson, D Jarman, A Mackie, G McCaffery,
R Munn, J Roberton, L Waugh, A White and R Williams.

In Attendance

Mrs K Gilby (Finance and Planning Officer)
D Martin (Chief Executive)

MH 41/24   **Apologies**

Apologies had been received from Councillors T Bush, A Thomas and G Ward.

MH 42/24   **Declarations of Interest**

To receive any Declaration(s) of Interest under Corsham Town Council's Code of
Conduct issued in accordance with the Localism Act 2011.

There were none.

MH 43/24   **Minutes of the Meeting of the Trustees held on 9 December 2024**

Resolved

That the Minutes be approved as a true record and signed by the Chair.

MH 44/24   **Matters Arising from the above Minutes**

There were no matters arising.

MH 45/24   **Budget 2025/26**

With reference to the reports to the Property and Amenities Committee on
27 November 2024 and the Finance and Administration Committee on
11 December 2024 the draft budget for 2025/26 had been considered.

Resolved

That the 2025/26 Methuen Hall budget be approved.

MH 45/24   **Authorisation of Cheques and Payments**

Online Banking Payments
Name

Corsham Town Council - Town Hall Cleaning	£878.97
Ultra Warm - Check Boilers following Reports of High Gas Usage	£222.00
Cathedral Leasing Ltd - Supply of Hygiene Services	£198.11

Cheques
There were none

Sub-total   *£1,299.08*

Cheques / IB Transfers Paid Outside of Meeting
There were none

Payments made by Direct Debit

Wiltshire Council - Non-Domestic Rates	£56.00
West Mercia Energy - Gas	£519.80
West Mercia Energy - Electricity	£524.92

Sub-total   **£1,100.72**

TOTAL   **£2,399.80**

Resolved

That the accounts be authorised for payment.

The meeting commenced at 7.37pm and closed at 7.39pm. There were no members of the public present.

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      CHAIR   DATE