

**Minutes of the Meeting of Corsham Town Council as Trustee of  
The Methuen (Town) Hall Charity – Registration No. 222278  
held at Springfield Community Campus on Monday 8 July 2024**

**Present** Councillor A Brown (Chair)  
Councillors S Abbott, N Brakspear, J Brook, T Ellis, N Farmer, D Jarman,  
A Jones, A Mackie, G McCaffery, R Munn, J Robertson, G Ward and A White

**In Attendance** Mrs M Jones (Head of Finance and Administration)  
D Martin (Chief Executive)  
M McCaffrey (Work Experience Placement)

**In Attendance Online** Councillor R Hopkinson

**MH 12/24 Apologies**

Apologies were received from Councillors T Bush, H Belcher OBE,  
A Thomas and R Williams.

**MH 13/24 Declarations of Interest**

To receive any Declaration(s) of Interest under Corsham Town Council's Code of  
Conduct issued in accordance with the Localism Act 2011.

There were none.

**MH 14/24 Minutes of the Meeting of the Trustees held on 10 June 2024**

**Resolved**

That the Minutes be approved as a true record and signed by the Chair.

**MH 15/24 Matters Arising from the above Minutes**

There were no matters arising.

**MH 16/24 Authorisation of Cheques and Payments**

**Online Banking Payments**

**Name**

Corsham Town Council - Town Hall Cleaning

£710.64

**Cheques**

There were none

**Sub-total**

**£710.64**

**Cheques / IB Transfers Paid Outside of Meeting**

Mitchell and Dickinson - Deposit for Secondary Glazing (second part)

£18,512.44

**Payments made by Direct Debit**

Wiltshire Council – Non-Domestic Rates

£56.00

West Mercia Energy - Gas

£446.23

West Mercia Energy - Electricity

£441.72

**Sub-total**

**£19,456.39**

**TOTAL**

**£20,167.03**

**Resolved**

That the accounts be authorised for payment.

The meeting commenced at 8.18pm and closed at 8.20pm. There were no members of the public present.

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CHAIR

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DATE