

**Minutes of the Meeting of Corsham Town Council as Trustee of
The Methuen (Town) Hall Charity – Registration No. 222278
held at the Town Hall on Monday 9 September 2024**

Present Councillor A Brown (Chair)
Councillors S Abbott, H Belcher OBE, N Brakspear, J Brook, T Bush, T Ellis,
R Hopkinson, D Jarman, G McCaffery, R Munn, J Roberton, L Waugh,
A White and R Williams

In Attendance Mrs K Gilby (Finance and Planning Officer)
D Martin (Chief Executive)

In Attendance Online Councillor A Mackie.

MH 21/24 Apologies

Apologies had been received from Councillors N Farmer, A Jones, A Thomas,
and G Ward.

MH 22/24 Declarations of Interest

To receive any Declaration(s) of Interest under Corsham Town Council's
Code of Conduct issued in accordance with the Localism Act 2011.

There were none.

MH 23/24 Minutes of the Meeting of the Trustees held on 12 August 2024

Resolved

That the Minutes be approved as a true record and signed by the Chair.

MH 24/24 Matters Arising from the above Minutes

There were no matters arising.

MH 25/24 Authorisation of Cheques and Payments

Online Banking Payments

Name

Corsham Town Council - Town Hall Cleaning	£652.02
WES Doors - Re-install Automation to Town Hall Doors	£150.00

Mr Bath Handyman - Door Closer on Front Door of Town Hall	£211.00
Goughs Solicitors - Deed of Variation for Town Hall Fire Escape	£1,269.80
Perfect Rooms Upholstery Ltd - Curtain Adjustments	£75.00
Mitchell and Dickenson - Secondary Glazing Final Balance	£38,623.67

Cheques

There were none

Sub-total

£40,981.49

Cheques / IB Transfers Paid Outside of Meeting

There were none.

Payments made by Direct Debit

Wiltshire Council - Non Domestic Rates	£56.00
West Mercia Energy - Gas	£90.81
West Mercia Energy - Electricity	£342.15

Sub-total

£488.96

TOTAL

£41,470.45

Resolved

That the accounts be authorised for payment.

The meeting commenced at 8.09pm and closed at 8.12pm. There was one member of the public present.

CHAIR

DATE