

**Minutes of the Meeting of Corsham Town Council as Trustee of
The Methuen (Town) Hall Charity – Registration No. 222278
held at the Town Hall on Monday 9 December 2019**

Present Councillor S Abbott (Chairman)
Councillors L Bray, N Farmer, M Jackson, D Jarman, D Jones, R LeVar,
S Moysey, G Sanders, M Wakeman and C Woodward

In Attendance Mrs M Jones (Head of Finance & Administration)
D Martin (Chief Executive)

MH 32/19 Apologies

Apologies were received from Councillors T Alberga, P Anstey, C Fuller,
R Hopkinson and A White.

MH 33/19 Declarations of Interest

To receive any Declaration(s) of Interest under Corsham Town Council's Code
of Conduct issued in accordance with the Localism Act 2011.

There were none.

MH 34/19 Minutes of the Meeting of the Trustees held on 11 November 2019

Resolved

That the Minutes be approved as a true record and signed by the Chairman.

MH 35/19 Matters Arising from the above Minutes

There were no matters arising.

MH 36/19 Authorisation of Cheques and Payments

Online Banking Payments

Name

Corsham Town Council - Open/Close/Clean	£692.99
AGM - Annual Maintenance of Pressurisation Unit in Town Hall	£299.11
Alarms & Electrical Ltd - Annual Service of Intruder Alarm, Emergency	£327.60

Lighting and Fire Alarm	
Hydrotech Window Cleaning - Town Hall Window Cleaning	£95.00
Cheques	
There are none for this meeting	
Sub-total	£1,414.70
Cheques/IB Transfers Paid Outside of Meeting	
There were none	
Payments made by Direct Debit	
Wiltshire Council – Non-Domestic Rates	£189.00
West Mercia Energy - Electricity	£409.72
West Mercia Energy - Gas	£243.25
Hills Waste Solutions Ltd - Duty of Care Annual Charge	£9.60
Sub-total	£851.57
TOTAL	<u>£2,266.27</u>

Resolved

That the accounts be authorised for payment.

The meeting commenced at 8.39pm and closed at 8.40pm. There were no members of the public present.

CHAIRMAN

DATE