
Town Hall, High Street, Corsham, Wiltshire SN13 0EZ

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10 January 2025

To: Town Councillors: S Abbott, N Brakspear, T Bush, N Farmer, G McCaffery, R Williams
Wiltshire Councillor: D Walters
Others: C Johnson, J Peeters, P Tapscott, P Whalley.

Dear Councillor/Group Member

A meeting of the Corsham Neighbourhood Plan Delivery and Monitoring Group will take place at the Town Hall on Thursday 16 January 2025, commencing at 7.30pm.

Press and Public – To observe the meeting online, please click [here](#) or email kgilby@corsham.gov.uk for instructions. If you have any questions or wish to petition the Town Council as per Agenda item 2, please refer to the guidance on our website (<https://www.corsham.gov.uk/meetings/fullcouncil.php>).

Yours sincerely



David J Martin
CHIEF EXECUTIVE

AGENDA

1. Apologies
2. Public Question Time and Petitions
3. Declarations of Interest

To receive any Declaration(s) of Interest under Corsham Town Council's Code of Conduct issued in accordance with the Localism Act 2011.

4. Minutes of the Neighbourhood Plan Delivery and Monitoring Group Meeting held on 14 November 2024 - *for approval*.
5. Matters arising from the above Minutes.
 - *For information.*

6. Technical Support Packages Update

The Chief Executive and Planning and Finance Officer attended online meetings with representatives from AECOM regarding the Technical Support Packages for Housing Needs Assessment and Site Options and Assessment. Both packages were due to be completed in approximately 10 weeks' time. A local Housing Needs Survey was underway to supplement the work being undertaken by AECOM. A copy of the survey is attached. * The closing date for responses is 7 February. Please promote to your contacts. Text and the QR code are available from Kirsty.

- *For information/discussion*

7. Character Assessments

Following the training session on 12 December 2024 the Character Assessment packs were now available. Members are encouraged to complete at least one area. If possible, we would like any data returned by the end of January.

- *For information/discussion.*

8. Non-Designated Heritage Assets and Local Green Spaces

A poster asking residents to put forward areas or assets to be assessed is attached. The poster is being displayed and promoted through the Town Council's website and facebook, copy attached. * The closing date for nominations is 7 February 2025. Once we have a list volunteers will be needed to carry out the assessments.

- *For information/discussion.*

9. Wiltshire Council Briefing Note 24-20

Briefing Note 24-20 is attached. * This explains the implications of the recent changes to the National Planning Policy Framework and revisions to the standard methodology on the Housing Land Supply. The changes introduced on 12 December 2024 mean that Wiltshire Council now has a substantial shortfall in its housing land supply position (2.03 years).

- *For information/discussion.*

10. Date and time of next meeting.